

Apostolic Christian Academy
INVESTMENTS &
FEES 2023-2024

Kindergarten – 8th Grade Investment

	<u>MONTHLY</u>	<u>ANNUALLY</u>
K5-8th Grade	\$500.00	\$5,000.00

9th -12th Grade Investment

(Investment includes Class Trip (meals not included), Jr./Sr. Class Banquets and Graduation Table.
(*Graduation Cap and Gown is an additional fee)

	<u>MONTHLY</u>	<u>ANNUALLY</u>
9 th -12 th GRADE	\$550.00	\$5,500.00

Investments are set up on a ten-month payment plan for your convenience, and the first payment is due August 1. Payments must be made monthly and are due on the first of each month. If payment has not been received by the 10th of the month, a late fee of \$25 will be charged and the student will not be allowed to attend class until the investment is paid current. There is also a service charge for returned checks. Post- dated checks cannot be accepted. Accounts must be current before anyone will be allowed to pre-register.

All delinquent accounts must be paid in full before the start of a new school year. If an account becomes delinquent at any time during the school year, the student will be subject to not being allowed to attend classes and any and all extracurricular activities will be suspended until the investment is paid current. If a grading period should end and an account is not current, grade cards will be withheld until the investment is paid current. Parents whose accounts are not current will be notified and no grade cards, diplomas, or other records will be given until the amount owed is paid in full.

Registration Fee: Upon acceptance, the registration fee ensures a place in the classroom for each student and is non-refundable and is payable with each application yearly. General registration is \$100 will run through July 14th. Late registration is \$120 and begins July 15th.

Book Fees:

K5 - \$350.00

1-12th Grade - \$450.00

All book fees must be paid in full by July 1. Your child's books will not be ordered until book fees are paid in full. Please note that a \$25 late fee will be charged after July 2

*ACA has done its best to estimate the investment and fees for the upcoming year. However, all fees are subject to change and any unforeseen fees may be added at any time.

*Registration fees, book fees and investments are nonrefundable.

*Prices listed are based upon student being enrolled throughout entire high school career.
Investment will be adjusted if student enters during high school career.

STATEMENT OF COOPERATION AND AGREEMENT

1. Payment Procedures

Kindergarten – 8th Grade Investment

	<u>MONTHLY</u>	<u>ANNUALLY</u>
K5-8th GRADE	\$500.00	\$5,000.00

9th -12th Grade Investment

(Investment includes Class Trip (meals not included), Jr./Sr. Class Banquets and Graduation Table. (*Graduation Cap and Gown is an additional fee)

	<u>MONTHLY</u>	<u>ANNUALLY</u>
9 th -12 th GRADE	\$550.00	\$5,500.00

Investments are set up on a ten-month payment plan for your convenience, and the first payment is due August 1. Payments must be made monthly and are due on the first of each month. If payment has not been received by the 10th of the month, a late fee of \$25 will be charged and the student will not be allowed to attend class until the investment is paid current. There is also a service charge for returned checks. Post- dated checks cannot be accepted. Accounts must be current before anyone will be allowed to pre-register.

All delinquent accounts must be paid in full before the start of a new school year. If an account becomes delinquent at any time during the school year, the student will be subject to not being allowed to attend classes and any and all extracurricular activities will be suspended until the investment is paid current. If a grading period should end and an account is not current, grade cards will be withheld until the investment is paid current. Parents whose accounts are not current will be notified and no grade cards, diplomas, or other records will be given until the amount owed is paid in full.

Registration Fee: Upon acceptance, the registration fee ensures a place in the classroom for each student and is non-refundable and is payable with each application yearly. General registration is \$100 will run through July 14th. Late registration is \$120 and begins July 15th.

Book Fees:

K5 - \$350.00

1-12th Grade - \$450.00

All book fees must be paid in full by July 1. Your child's books will not be ordered

until book fees are paid in full. Please note that a \$25 late fee will be charged after July 2

****Registration fees, book fees, and tuition are nonrefundable.***

2. Since the fees do not cover the actual cost of educating our child/children, we recognize that participation is needed in prayer and service. In order to properly share in his/her training, we also recognize that prompt consistent payment of our account is extremely vital to the school and will handle our business relationship with the school accordingly.
3. All new students are accepted on a six-week trial basis. To satisfactorily complete this trial program a student must maintain a (C) grade average and exhibit a cooperative attitude with our school program.
4. In full cooperation with the school, I sincerely pledge my loyalty to the aims and ideas of the school and will bring any and all questions and criticism directly to the administration so that those in authority may properly consider them.
5. The teachers and administration are hereby given full discretion in the discipline of my child/children. This may include various forms of positive reinforcement or the issuing of detention, suspension, or expulsion from the school.
6. I also give my permission for my child to take part in all school activities, such as physical education activities and school sponsored trips, etc. I authorize ACA to take photographs and/or video of school activities and post them for promotional purposes benefiting the school.
7. In case of accident or serious illness to my child (student), I request the school personnel contact me. If they are unable to reach me, I hereby authorize them to call my physician, and to follow his/her instructions. If it is not possible to contact his physician, the school personnel may make the necessary arrangements.
8. I understand that no student will be accepted by **APOSTOLIC CHRISTIAN ACADEMY** who has experimented with illegal drugs, or participated in occult activities. I understand any use/experiment of contraband drugs will result in immediate expulsion with no right to appeal. I understand that students of **ACA** are expected to keep high standards and to have high moral conduct. No student sexually active will be admitted to **ACA**. I further understand that any violation of this rule will result in expulsion. **NOTE:** Parents/guardians of the student named above, has he/she ever been disciplined by any other school for the use of drugs or for promiscuous behavior? **YES** _____ **NO** _____

If yes, when and what action was taken? _____

9. I further agree to hold the school and its agents harmless for the liability to my child or any guardian or parent thereof because of any claims on behalf of my child against the school or any agent thereof because of any injury or alleged injury to my child. Should legal action, for any reason, be taken against Apostolic Christian Academy or any employee or agent thereof, on my child's behalf and the school or its' agent not be found at fault, I agree to pay any attorney fees, court fees, damages or other cost that Apostolic Christian Academy or its' agent should incur to defend itself against such action.
10. I understand that the tuition for my child/children attending ACA is arranged on and is due on the first of each month, August through May. Furthermore, it is understood that if payment has not been received by the 10th of the month, a late fee will be added and my child/children will not be allowed to attend class until the tuition is paid current. I also understand that grade cards will be withheld until the past due amount is paid and that the annual offer of half price pre-registration will not be available to any delinquent account.
11. **Maintaining the integrity of the learning environment is the top priority**
- Students will NOT be permitted to have cell phones in their possession throughout the school day.
 - Students MUST leave their cell phones in their vehicle or in the holding bin at the reception desk during the school day; cell phones shall cause no disruption.

If a cell phone is not left in their vehicle or in the holding bin at the reception desk, disciplinary action will include but is not limited to confiscation of the phone. Additionally, student abuse of this policy will result in the student losing the privilege to be able to carry a cell phone permanently, or for a period of time determined by an administrator.

- **The first and second confiscation of the phone will only be returned when retrieved by a parent or guardian.**
- **The third offense will result in student being banned from having any cell phone on campus.**
- **After the third offense, if the student is caught with any cell phone, it will result in 2 days of suspension.**

There will be absolute ZERO TOLERANCE on cell phone use.

This is a contract regarding my student's possession of a cellular telephone on campus. On the third offense, your child will not be able to have any cell phone on campus. If he/

she is caught with any cell phone, it will result in two days of suspension. Furthermore, I understand that the school and its employees are in no way responsible for any theft or damage of my child's cellular phone while on school grounds. The school is not obligated to investigate the loss or damage of a cell phone. Should my student's cell phone be confiscated, I understand that it will only be returned when I come to school to retrieve it.

12. 1) I understand that Plagiarism constitutes theft and fraud.
- 2) I have been educated about the meaning of plagiarism and understand the terms "plagiarism," "quotation," "paraphrase," and "source acknowledgment.
- 3) I specifically know that copying words from the **internet** without crediting the source constitutes plagiarism.
- 4) I have learned ways to avoid plagiarism by always acknowledging the source of any **borrowed** passage, sentence, or key idea that I use in my own writing. I will put language copied from any source (including electronic sources) into quotation marks and acknowledge the author. If I paraphrase published language, I will give credit to the author, even if I change the words.
- 5) I will never ask anybody to write a term paper for me, and I will not buy an essay online and claim to have written it myself.
- 6) I understand that if I plagiarize despite this agreement, I will face the following disciplinary consequences:
- a) Any essay that plagiarizes will be considered an F, even if it is a draft.
 - b) A written report of the plagiarism incident will be submitted to the ACA administration.
 - c) I may be allowed to write another paper to make up for the plagiarized paper, but the grade of the second paper will be considered an F.
 - d) If plagiarism reoccurs in another assignment, I will fail the course.
- 7) I understand that cheating of any kind will not be tolerated and will result in my receiving a ZERO on the assignment or test and may result in disciplinary action up to and including expulsion from ACA. This means that not only will I not cheat off another student, but I will not knowingly permit another student to cheat off of me or do another student's work.

By signing below, I, the student and parent of student, agree to abide by the rules set out in this Handbook and uphold the provisions of the Statement of Cooperation and Agreement.

Print Name of Student

Signature of Student

Print Name of Parent

Signature of Parent

Date